

**Ta'an Kwäch'än Council  
2010 Annual General Assembly  
11–13 June 2010**

**RULES OF ORDER**

**Definitions**

1. In these Rules of Order,

“Board” means the Board of Directors established pursuant to the Constitution;

“citizen” means a person enrolled as a citizen of the Ta'an Kwäch'än Council pursuant to the citizenship code attached to the Constitution;

“Constitution” means the *Constitution of the Ta'an Kwäch'än Council*;

“delegate” means a representative appointed by each of the Traditional Families for a meeting of the General Assembly in accordance with the Constitution;

“Judicial Council” means the Judicial Council established pursuant to the Constitution;

“Sergeant of Arms” means the Sergeant of Arms appointed by the General Assembly; and

“Traditional Family” means Traditional Family pursuant to the Constitution.

**Application**

2. These Rules of Order shall be in effect during the entirety of the meeting of the General Assembly held from 11 to 13 June 2010.

**Delegates**

3. The General Assembly shall be composed of six delegates appointed by each of the Traditional Families, who are citizens and at least 16 years of age, according to their own procedures. Each Traditional Family shall provide written notice to the Chair of the General Assembly (the “Chair”) before the General Assembly will be convening on 11 June 2010, signed by their family head and elder, identifying their respective six delegates.

### **Chair and Co-chair**

4. The meeting of the General Assembly shall be facilitated by an impartial Chair and Co-chair.
5. The Co-chair shall provide assistance to the Chair and carry out the duties of the Chair in his or her absence or upon the Chair's direction.

### **Quorum**

6. The quorum of the General Assembly shall be 18 delegates composed of the six delegates of three Traditional Families to conduct its general business.

### **Decision making**

7. The General Assembly shall make best efforts to conduct its business by consensus. In case where consensus cannot be reached, a three-quarter majority vote of the delegates present shall be required for the approval of all motions and resolutions.
8. For the purpose of amending the Constitution, written notice of the amendment shall be provided to the Board setting out the proposed amendment at least 24 days before the meeting of the General Assembly.
9. A three-quarter majority of at least 60 citizens, whereas a three-quarter majority of 60 citizens constitutes 45 citizens, at the meeting of the General Assembly, who are at least 16 years of age, may approve the amendment referred to in section 8 of these Rules of Order.
10. If there is consensus among the citizens, who are at least 16 years of age, present at the meeting of the General Assembly, approving the proposed amendment the Constitution, the requirements of section 8 of these Rules of Order may be waived.

### **Motions and resolutions**

11. Any delegate may move or second a motion or resolution but shall not do both with respect to that motion or resolution.
12. At the discretion of the Chair, discussions on a motion or resolution may be allowed before the motion or resolution is being moved or seconded. For greater certainty, citizens shall have a right to participate in the discussions of a motion or resolution that has been moved or seconded, but only a delegate can move or second a motion or resolution and vote.

13. Any motion or resolution can be amended or withdrawn at any point during the discussions if both the mover and seconder agree.

#### **Means of voting**

14. Delegates voting on a motion or resolution may do so by means of a raised hand or, at the call of the Chair, by secret ballot.

#### **Attendance by citizens**

15. Any citizen may attend the meeting of the General Assembly in accordance with these Rules of Order.

#### **Participation of citizens**

16. At the meeting of the General Assembly, a citizen may
  - a) participate in the discussions;
  - b) raise issues for discussion; and
  - c) vote, in accordance with section 6.9 of the Constitution, to nullify any law or regulation enacted by the Ta'an Kwäch'än Council or remove any member of the Board or any judge of the Judicial Council and, in accordance with section 16.0 of the Constitution, amend a provision of the Constitution.

#### **Participation of employees**

17. A citizen who is an employee of the Ta'an Kwäch'än Council shall have a right to attend a meeting of the General Assembly and participate in the meeting as prescribed by section 16 of these Rules of Order.
18. For greater certainty, a citizen who is an employee of the Ta'an Kwäch'än Council may be appointed as a delegate in accordance with section 3 of these Rules of Order.
19. Notwithstanding section 17 of these Rules of Order, an employee of the Ta'an Kwäch'än Council is bound by the Values and Ethic Code and Oaths of Secrecy for Employees and, at a meeting of the General Assembly, shall not

- a) raise any matters or issues that are related directly to his or her employment, program or department, unless authorized otherwise by the Chief or Deputy-Chief;
- b) raise any matters or issues related to information that he or she has obtained during the course of his or her employment, unless authorized otherwise by the Chief or Deputy-Chief; and
- c) seek mandates or instructions from the General Assembly related to his or employment.

### **Agenda**

- 20. The Chair shall conduct the meeting in accordance with the agenda approved by a motion passed by the General Assembly.

### **Order and decorum**

- 21. The Chair shall maintain the order and decorum at all times and ensure that all attendees conduct themselves in accordance with these Rules of Order.
- 22. Misconduct or unacceptable behaviour may include, but not be limited to
  - a) intoxication;
  - b) belligerence and disrespect;
  - c) physical violence;
  - d) using abusive language;
  - e) casting aspersions; or
  - f) refusing to comply with these Rules of Order.
- 23. In the event of misconduct or unacceptable behaviour by an attendee, the offender shall apologize and, if necessary, withdraw any offensive statement he or she may have made immediately.
- 24. If the offender refuses to apologize and, if necessary, withdraw any offensive statement he or she may have made, the Chair shall ask the offender to leave the meeting of the General Assembly.
- 25. If the offender refuses to leave the meeting of the General Assembly as prescribed by section 24 of these Rules of Order, the Sergeant of Arms may choose to remove the offender from the meeting.

**Speaking list**

26. The Chair shall keep a list of delegates and citizens requesting to speak to an issue. No delegate or citizen may speak unless he or she has been recognized by the Chair. Each delegate or citizen shall be provided a reasonable opportunity to speak on an issue but shall not speak on an issue for longer than five minutes.

**Use of microphone**

27. To ensure the accuracy of the minutes of the meeting of the General Assembly, each speaker recognized by the Chair shall use the microphone and give his or her name and the family that he or she represents as a delegate or, if he or she is not a delegate, give his or her name and the name of the Traditional Family of which he or she is a member.

**Attendance of media**

28. At the discretion of the General Assembly, the Chair may declare the meeting open or close to the media.

**In-camera**

29. The General Assembly may pass a motion for an in-camera session. In-camera sessions shall be attended by citizens and, as required, Ta'an Kwäch'än Council staff only.

**These Rules of Order**

**Approved on this**

12th

**day of**

June

**2010**

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**Chief Brenda Sam**